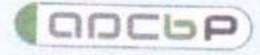




Sant Dnyaneshwar Shikshan Sanstha's



# ANNASAHEB DANGE COLLEGE OF B PHARMACY, ASHTA

(Approved by AICTE, New Delhi, PCI, New Delhi, Govt. of Maharashtra and Affiliated to Shivaji University, Kolhapur)

Date: 13/07/2022

## NOTICE

The members of the Internal Quality Assurance Cell (IQAC) are hereby informed that the meeting of Internal Quality Assurance Cell (IQAC) will be held on, Saturday 22<sup>nd</sup> July 2022 at 10.00 am in the Board Room of Annasaheb Dange College of B Pharmacy, Ashta, under the chairmanship of respected Principal Prof. (Dr.) Saralaya M. G. to discuss the following items. You are here by requested to attend the meeting.

### Agenda of the Meeting,

**Agenda No.01:** To review the minutes of previous IQAC Meeting.

**Agenda No.02:** Progress of NAAC-related work

**Agenda No.03:** Performance of students in sessional examination

**Agenda No. 04:** Upcoming Semester examination related duties

**Agenda No. 05:** Leadership workshop organised by SDDS

**Agenda No 06:** Academic Workload , Glassware and chemical requirement for AY 2022-23

  
IQAC Coordinator



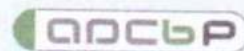
  
Principal  
Annasaheb Dange College of  
B. Pharmacy, Ashta.



Sant Dnyaneshwar Shikshan Sanstha's

**ANNASAHEB DANGE COLLEGE OF B PHARMACY, ASHTA**

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### MINUTES OF THE MEETING

The meeting of members of the Internal quality assurance cell (IQAC) was held on Saturday 22<sup>nd</sup> July 2022 at 04.00 pm in the Board Room of Annasaheb Dange College of B. Pharmacy, Ashta. The chairperson extended a warm welcome to all the committee members.

**Agenda No.01:** To review the minutes of previous IQAC Meeting.

**Discussion:** The IQAC coordinator read the minutes of earlier meetings conducted on Saturday 19<sup>th</sup> March 2022 and the minutes were reviewed by the members and then approved.

**Agenda No.02:** Progress of NAAC related work

**Discussion:** All the members were instructed to take follow up for progress related to accreditation work. Also, it was decided to create the login identity on the NAAC portal for filling IIQA.

**Agenda No.03:** Performance of students in sessional examination

**Discussion:** The examination department and academic department together briefed about students' performance in the sessional examination. It was found satisfactory.

**Agenda No. 04:** Upcoming Semester examination related duties

**Discussion:** Since the university decided to conduct an offline examination for the first time after the pandemic in the form of MCQ. The examination incharge and academic coordinator were instructed to guide all the staff members and students in this regard.

**Agenda No. 05:** Leadership workshop organised by SDDS

**Discussion:** Sant Dnyaneshwar Shikshan Sanstha decided to organise the leadership skill development program for all the faculty members. The said program scheduled on the 25<sup>th</sup> and 26<sup>th</sup> of July 2022. All the members were instructed to promote the staff member from their department to participate in program. The motto of the arrangement of this program is to improve the teaching skill, and soft skills of faculty members.

**Agenda No 06:** Academic Workload, Glassware, and chemical requirement for AY 2022-23

**Discussion:** All the Head of departments were instructed to prepare and submit the requirement of glassware and chemicals. Also, the decisions related to academic workload for the upcoming semester and distribution of portfolios for the upcoming academic year should be taken at the earliest.





Sant Dnyaneshwar Shikshan Sanstha's

## ANNA SAHEB DANGE COLLEGE OF B PHARMACY, ASHTA

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Following members were present for meeting

| Sr. No | Name  | Designation                   |
|--------|---|-------------------------------|
| 1.     | Prof. (Dr.) Saralaya M. G.<br>Principal ADCBP, Ashta.   | Chairperson                   |
| 2.     | Prof. Kanai R. A.<br>Executive Director, SDSS, Islampur | Management Representative     |
| 3.     | Mr. Adsul D. V.<br>Administrative Officer,              | Administration representative |
| 4.     | Mr. Sajane S. J.<br>(Vice-Principal, Admin)             | Teacher representative        |
| 5.     | Dr. Jagtap R. S.<br>(Vice-Principal Academics)          | Teacher representative        |
| 6.     | Mr. Honmane S. M.<br>(HOD, Pharmaceutics)               | Teacher representative        |
| 7.     | Dr. Momin Y. H.<br>(HOD, Pharmaceutical chemistry)      | Teacher representative        |
| 8.     | Mr. Sutar G.V.<br>(HOD, Pharmacology)                   | Teacher representative        |
| 9.     | Mr. Pattekari S. N.<br>(Exam Incharge)                  | Teacher representative        |
| 10.    | Dr. Gaikwad P. S.<br>(Feedback coordinator)             | Teacher representative        |
| 11.    | Ms. Shelake P. R.<br>(S S Head)                         | Teacher representative        |
| 12.    | Mr. Upadhye S. S.<br>(HOD, Diploma)                     | Teacher representative        |
| 13.    | Dr. Tamboli E.T.<br>(HOD Pharmacognosy)                 | Member and<br>Coordinator     |

  
IQAC Coordinator



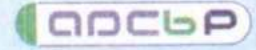
  
Principal  
Annasaheb Dange College of  
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### ACTION TAKEN REPORT

**Agenda No.02:** Progress of NAAC related work

Institute has registered on the portal of NAAC and created a dedicated institute account for submission of IIQA. The process of filling IIQA started and same will get completed soon. All the necessary documents are also scanned and made available in soft copy.

**Agenda No 06:** Academic Workload , Glassware and chemical requirement for AY 2022-23

As per the decision taken in meeting all the staff members were instructed to give the requirement of glassware and chemical for upcoming academic year. The requirement received was compiled by Head of the department and forwarded to purchase committee. The portfolio distribution was carried out and the time table for upcoming semester was prepared and distributed to all.

